



**Job Posting Form**

**Employer Information**

Date:

Employer/Company Name:

Contact Name:

Address:

Phone:

Fax:

Web:

Email:

Registered Business?

**Job Posting Information**

Job Type:

Casual

Part-Time

Full-Time

Seasonal/Temporary

Job Title:

Select Category: (drop down box)

Job Location:

Rate of Pay:

Benefits

yes

no

Shifts/Hours:

Start Date:

Education:

High School

College

University

Trade

Certification

Other

Notes:

Job Description:

Skills/Experience Preferred:

*(include special requirements such as; not being afraid of heights, working knowledge of power tools, personality etc.)*

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**Requirements:** Drivers License Criminal Record Check Own vehicle Drivers Abstract Other \_\_\_\_\_

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